



HOUSEKEEPING LEAD

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The Custodial / Housekeeping Lead at Camp Alta will be responsible for preparing a clean, safe and hospitable environment for all of our guests and campers. Our desire is that this person embodies Camp Alta's mission, to share Christ's love through boundless hospitality.

ESSENTIAL FUNCTIONS

A. **COMMUNITY:** The Housekeeping Lead will diligently pursue Godly relationships with all of Camp Alta's staff. The desire is that all staff members being supervised under the Housekeeping lead will be spiritually encouraged and professionally nurtured.

B. **CLEAN:** The Housekeeping Lead will be responsible for cleaning the interior of all of Camp Alta's facilities. This includes, but is not limited to stocking the necessary items such as hand towels, soap, toilet tissue, etc. Sweeping, mopping and vacuuming all floors, the cleaning of all bunks, and the washing and cleaning of windows.

C. **SAFE:** The Housekeeping Lead will maintain a safe working environment as they work with various commercial cleaning materials and chemicals.

D. **HOSPITABLE:** The Housekeeping Lead will be responsible for managing a hospitable work environment. ie. A heart for service and a posture that is hardworking, dependable and willing to get along with co-workers as well as guests and campers.

ADDITIONAL FUNCTIONS

A. **PROCEDURES:** The Housekeeping Lead will adhere to established safety and health procedures and practices for the purpose of providing injury prevention for self and others.

B. **SUPPLEMENTARY:** The Housekeeping Lead will be called, from time to time, by the Facility Manager to carry out additional responsibilities related to the development of Camp Alta's mission.

MINIMUM KNOWLEDGE, SKILLS AND ABILITIES

A. **KNOWLEDGE:** The Housekeeping Lead will have a basic understanding of building, cleaning, and maintenance techniques.

B. **SKILLS:** The Housekeeping Lead is expected to have positive human relations and communication skills.

C. **ABILITIES:** The Housekeeping Lead will have the ability to follow instructions, be consistent and flexible with their hours, and be able perform strenuous work requiring lifting, pushing, pulling, bending, stooping, and climbing (weight up to 30lbs).